

LOCAL IPACE REBATE GUIDE

Listed below are guidelines regarding your local IPACE rebate. There are rules and regulations set by the State Board of Elections which govern the use of political action funds. Listed below is some important information regarding the use of this money and possible reporting requirements. Please review this information carefully and if you have any questions, please do not hesitate to contact IEA Government Relations.

*Reminder

- **there needs to be a specific political purpose for your local to use IPACE Money**
- **All IPACE Money must be in a separate non-interest earning checking account**
- **IPACE money cannot be commingled with other money**

Most Common uses of Local IPACE Money

- Local school board/Community College Board of Trustees elections
- Local school/community college referendums
- Building relationship with current school board/Board of Trustees members (breakfast, lunch, dinner)
- Hosting a school board/Board of Trustees meet and greet (can't have a quorum of school board members present)
- Hosting a contact your Legislators event (postcards are signed, and electronic emails sent)
- Purchasing t-shirts (**must be approved by the IPACE Executive Committee**).
- T-shirts approved must have "paid for by [name of local PAC]" printed on t-shirts
- All local political education programs
- Local governmental races (city council, township, mayor etc.)
- Reach out to your local's lobbyist for additional ideas

Please DON'T

- use for your local strike (no yard signs)
- contribute to federal candidates
- contribute to state candidates without confirming with the GR department (per article XII)
- contribute IPACE monies to the NEA Fund
- use IEA regional office equipment or supplies for political activities without reimbursing the office from your IPACE account
- accept dues monies from education associations for political action (either IPACE or NEA Fund)

How much rebate money is available to a local?

The IPACE fiscal year runs from **July 1 through June 30**. Local rebates are available for contributions received during the prior fiscal year, and there is a twelve-month period in which to request the prior year's rebate. For example, rebates for contributions received by IPACE during the 2019-2020 fiscal year can be requested by a local any time after June 30, 2019 and before July 1, 2020.

Locals may request three different levels:

- 1. Level I Standard Rebate** - is **\$6.00** per IPACE contributing member is available each year.
- 2. Level II Special Rebate** - is an additional **\$9.00** per contributing member (**\$15.00 total**) if you have special circumstances that will require more funding. The reason for such a request should be fully documented in your written rebate request. We Recommend that Political purpose be a part of the Level II request.
- 3. Level III Priority Project Rebate**- Finally, under unusual circumstances a request larger than **\$15.00** may be available. This rebate requires a budget and the approval of the IPACE Executive Committee. Contact Government Relations for further details.

How do locals request their rebate money?

Rebate requests must be made in writing or by e-mail. Written requests can be sent to the Government Relations Department at IEA Headquarters in Springfield. E-mail requests can be sent to Sean.Denney@ieanea.org, or to your lobbyist.

[View the State Board of Elections Information here.](#)